

LEGEND	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<p>10 and 15-day Request for information (Pend) date</p> <ul style="list-style-type: none"> •10th day = 10 days after the notice print date •15th day = 15 days after the notice print date •If the 10th/15th day falls on a weekend/holiday (including Federal-only holidays) give the client until the next business day to provide. <p>30-Day Application Processing Timeframe</p> <ul style="list-style-type: none"> •Day 0 = date application is received in DPA office •30th day = 30 days after the application received date •If the 30th day falls on the weekend/holiday (except Federal-only holidays), must be worked by the first business day after the 30th day •This policy is currently addressed in the program manuals under "Denying the Application" in the Application Process chapter. <p>* 10-Day Timeframe to Act on Reported Change</p> <ul style="list-style-type: none"> •Day 0 = date report of change received in DPA office •10th day = 10 days after the report of change received date •If 10th day falls on holiday or weekend (except Federal-only holidays), must be worked by the workday prior or it will be considered untimely. •For example: if change is reported/received on 5/18/12, the 10th day is 5/28/12 which is a holiday. Change must be worked on or before 5/25/12 in order to be considered timely. <p>***** Run caseload report to check for unauthorized cases.</p>	May	1	2	3	4	5		
		6	7	8	9	10	11	12
		13	14	15	16	17	18	19
		20	21	22	23	24	25	26
		27	28	29	30	31	2012	
	TA/ME/APA PFDHH REG ME REG Memorial Day	10 = 5/14 15 = 5/17 30 = 5/31 *10 = 5/11	10 = 5/14 15 = 5/18 30 = 6/1 *10 = 5/11	10 = 5/14 15 = 5/21 30 = 6/4 *10 = 5/11	10 = 5/17 15 = 5/22 30 = 5/4 *10 = 5/14			
	10 = 5/18 15 = 5/23 30 = 6/6 *10 = 5/17	10 = 5/21 15 = 5/24 30 = 6/7 *10 = 5/18	10 = 5/21 15 = 5/25 30 = 6/8 *10 = 5/18	10 = 5/21 15 = 5/29 30 = 6/11 *10 = 5/18	10 = 5/24 15 = 5/29 30 = 6/11 *10 = 5/21			
	10 = 5/25 15 = 5/30 30 = 6/13 *10 = 5/24	10 = 5/29 15 = 5/31 30 = 6/14 *10 = 5/25	DKC Auto-Auth 10 = 5/29 15 = 6/1 30 = 6/15 *10 = 5/25	10 = 5/29 15 = 6/1 30 = 6/18 *10 = 5/25	18 Adverse Action ME REG 10 = 5/31 15 = 6/5 30 = 6/18 *10 = 5/25			
	10 = 6/1 15 = 6/6 30 = 6/20 *10 = 5/31	10 = 6/4 15 = 6/7 30 = 6/21 *10 = 6/1	10 = 6/4 15 = 6/8 30 = 6/22 *10 = 6/1	10 = 6/4 15 = 6/11 30 = 6/25 *10 = 6/1	10 = 6/8 15 = 6/13 30 = 6/25 *10 = 6/4			
	10 = 6/11 15 = 6/14 30 = 6/28 *10 = 6/8	10 = 6/11 15 = 6/14 30 = 6/28 *10 = 6/8	DKC Auto-Auth FS REG 10 = 6/11 15 = 6/15 30 = 6/29 *10 = 6/8	10 = 6/11 15 = 6/18 30 = 7/1 *10 = 6/8				