

# *Division of Public Assistance*

## **Research & Analysis Unit**

### **Mission**

Our mission is to provide the Division with accurate and timely information to facilitate reporting compliance and data-driven decision making. We provide a wide variety of services to support the data requirements of internal and external agencies.

### **Guiding Principles**

- We ensure the data we provide are accurate.
- We respond to requests for information in a timely manner.
- We present information in an easy-to-understand format.
- We promote data and information as decision making assets.
- We anticipate the Division's information needs.

### **Core Services**

- Mandatory federal program reporting
- Performance measurement
- Numeric analysis
- Periodic program information distribution
- Ad hoc data request and information support

### **Customers**

#### *Internal:*

- Director, Field, Policy, Budget, and other Division staff

#### *External:*

- DHSS administration, Legislature, other local, state, and federal agencies, and the general public, including media