

FIRST CONTACT RESOLUTION

List of Office Representatives for Transferring Documents

Note: *If documents from a case file are needed to process a case, all field offices have designated representatives to assist in transferring documents from one office to another. The office representative has 15 minutes to return the call and scan the documents requested by the other office. Agreement has also been made that representatives will each have a back-up person in case they are out of the office or on leave. Refer to [Administrative Procedure MS 104-1](#) for additional information about First Contact Resolution.*

Office Number	Office Name	Representative	Telephone Number
020	Juneau	Cell Number	220-7210
022	Sitka	Cell Number	220-7210
023	Ketchikan	Cell Number	220-7211
041/043	Fairbanks	Cell Number	888-2330
046	Nome	Cell Number	434-1888
051	Bethel	Cell Number	545-1922
070/071/072/082	Long Term Care/Coastal/VCC	Cell Phone	398-4690
076	Kenai	Cell Phone	395-7690
077	Wasilla	Cell Phone	891-5852
080	Kodiak	Marti Murray	486-3783
083	Gambell	Cell Phone	538-8696
084	Muldoon	Cell Phone	891-5862

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