**Child Care Program Office At A Glance**

Send Vendor Client Numbers or VCN's (formally Payee Vendor Number, or PVN requests), provider address change requests and general questions to:  

**CCPO@alaska.gov**

Send Policy questions for PASS I, PASS II, and PASS III Child Care Assistance to:  

**dpaccp@alaska.gov**

Send ICCIS questions and issues to the EIS help desk at:  
Include ICCIS in subject line.  

**EISHelp@alaska.gov**

Send all data requests not addressed by Statewide Reports or other routine reporting to DPA Research & Analysis at:  

**hss.dparesearch@alaska.gov**

Send Quarterly Cumulative Fiscal Reports (CFR) and Narrative Reports to your CCPO contact as well as Isabel Lee, Grants Administrator. Isabel's e-mail:  

**isabel.lee@alaska.gov**

Frontier Building conference rooms  

Frontier Building Security Guard  

(907) 561-2291  

Office of Children's Services (OCS) Child Care Authorization & Payment Inquiries  

Dona Shockley 269-8126 room 890  
Sharon Duncan 269-8951 room 896  
Allyson Wilber 561-1672 TRF 3rd floor  

Dee Pearson, 465-3023  

Division of Risk Management (Who staff calls if there is an accident)  

465-2180
Child Care Program Office At A Glance

- CCPO Program Administration and Information
- Child Care and Development Fund (CCDF)
- Press/Legislative Contacts
- DPA Chiefs & Leadership Team
- Alaska Early Childhood Coordinating Council (AECCC)
- CCPO Point of Contact- Learn & Grow, Alaska's Quality Recognition and Improvement System (QRIS)-backup
- Learn & Grow, QRIS Executive and Stakeholder Committees
- System for Early Education Development (SEED) Professional Develop Committees
- Early Learning Guidelines
- Pyramid Partnership Project Leadership Team (TACSEI)
- Strengthening Families Leadership Team
- Reimbursable Service Agreements (RSA’s)-backup
- CCPO Grant Management- backup
- CCPO Policy Team member
- CCPO Variance Committee member
- Alaska Background Check Program Point of Contact
- CCPO Liaison for DPA Staff Development & Training
- Supervisor - Janice Braden, Staci Collier, Christina Hulquist

<table>
<thead>
<tr>
<th>Contact</th>
<th>Phone Number</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marcey Bish</td>
<td>269-4784</td>
<td><a href="mailto:marcey.bish@alaska.gov">marcey.bish@alaska.gov</a></td>
</tr>
<tr>
<td>Su Chuen Ng</td>
<td>465-1359</td>
<td><a href="mailto:suchuen.ng@alaska.gov">suchuen.ng@alaska.gov</a></td>
</tr>
<tr>
<td>Janice Braden</td>
<td>269-4508</td>
<td><a href="mailto:janice.braden@alaska.gov">janice.braden@alaska.gov</a></td>
</tr>
</tbody>
</table>

- CCPO monthly reports
- ICCIS Data Integrity Group (IDIG) member
- ACF 800
- CCPO Point of Contact- Market Price Survey
- Ad-hoc reports as needed

- Child Care Assistance Program (CCAP) Administration, Policy Development, Evaluation, and Information
- Alaska Inclusive Child Care Program (Alaska IN!) Administration, Policy Development, Evaluation and Information
- Child Care Grant Program (CCG) Administration, Policy Development, Evaluation and Information
- Regulations & Statutes- Child Care Assistance Program, including Alaska Inclusive Child Care and Child Care Grant Programs
- CCAP Grant management
- Early Intervention Committee (EIC) representative
- Learn & Grow QRIS Stakeholder Committee Member
- Learn & Grow, QRIS Standards and Early Intervention Sub-committees Member
- CCPO Policy Team Member
- CCPO Variance Committee Member
- Crisis Prevention Intervention (CPI) Safety Team Member
- Alaska Background Check Program point of contact
- CCPO Liaison for DPA Staff Development & Training
- Supervisor - Ambra Mavis-Bracone
<table>
<thead>
<tr>
<th>Duties</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| Monitors and Provides Technical Assistance for Child Care Assistance Grantees Statewide | Ambra Mavis-Bracone  
Public Assistance Analyst II  
ambra.mavis-bracone@alaska.gov  
269-3417 |
| Monitors the Child Care Policy Mailbox                                | Cindy Adams  
Public Assistance Analyst I  
cindy.adams@alaska.gov  
269-4673 |
| Pass I, II & III Policy Contact                                       | Ronda Buckingham  
Public Assistance Analyst I  
ronda.buckingham@alaska.gov  
269-4509 |
| Assists with CCAP Policy Development                                  | Matthew Bockhorst  
Eligibility Technician II  
matt.bockhorst@alaska.gov  
269-4669 |
| Assists with CCG Policy Development                                   |                      |
| Assists with Alaska IN! Policy Development                            |                      |
| Receives and assigns Incorrect Payment (IP) claims                    |                      |
| Receives and assigns CCAP, Alaska Inclusive Child Care and CCG Administrative Reviews |                      |
| ICCIS User Assistance for CCAP grantees                               |                      |
| CCPO Liaison for DPA Staff Development & Training                     |                      |
| CCPO Complaint and Enforcement Review Committee Member                |                      |
| Supervisor - Cindy Adams, Matthew Bockhorst, Savitry Brower, Ronda Buckingham, and Billy Macon |                      |
| Monitor and Provides Technical Assistance for Child Care Assistance Grantees Statewide |                      |
| Provides CCAP guidance and clarification for Work Services Providers statewide |                      |
| Assists with CCG Policy Development                                   |                      |
| Assists with CCAP Policy Development                                  |                      |
| Assists with Alaska IN! Policy Development                            |                      |
| Pass I, II & III Policy Contact                                       |                      |
| Pass I Closures                                                       |                      |
| Monitors the Child Care Policy Mailbox                                |                      |
| Evaluates Incorrect Payment (IP) Claims                               |                      |
| Conducts CCAP, Alaska IN! and CCG Administrative Reviews              |                      |
| ICCIS User Assistance for CCAP grantees                               |                      |
| Child Care Grant application determinations and Good Cause Waivers     | Matthew Bockhorst  
Eligibility Technician II  
matt.bockhorst@alaska.gov  
269-4669 |
| Alaska IN! application determinations, case management and provider compliance monitoring |                      |
| Assists with CCG Policy Development                                   |                      |
### Child Care Program Office At A Glance

- Assists with CCAP Policy Development
- Assists with Alaska IN! Policy Development
- Conducts CCAP, Alaska IN! and CCG Administrative Reviews
- Evaluates Incorrect Payment (IP) claims
- Background Variance requests for Approved Providers statewide
- Assists with the Child Care Policy mailbox
- IP Reconciliation
- PASS I closures

| Receives and processes Approved Non-Relative and In-home Child Care provider applications for PASS I statewide | Savitry Brower |
| Receives and processes Approved Relative and In-home Child Care provider applications for PASS II/III within the Municipality of Anchorage (MOA) | Eligibility Technician I |
| Receives and processes CCAP participation applications for Licensed providers within the MOA | savitry.brower@alaska.gov |
| PASS I-Child Care authorizations statewide | 269-5661 |
| CCAP provider orientations | Billy Macon |
| Monitors the New Alaska Background Check System (NABCS) for Approved Non-Relative and In-home Child Care Provider application process completion | Eligibility Technician I |
| Crisis Prevention Intervention (CPI) Safety Team Member | billy.macon@alaska.gov |
| Monitoring CCPO Grantees | 269-6430 |
| Coordinates monitor activities | Ashley Pagni |
| Assists with CCAP policy development | Contracted Services – Quality Assurance |
| | ashley.pagni@alaska.gov |
| | 269-2018 |
| | Supervisor: |
| | Tracie Dablemont, 269-7873 |
### Child Care Program Office At A Glance

#### Social Services Program Coordinator
Program Integrity and Analysis, Contracted Services - Quality Assurance

- **Christina Hulquist,**
  Program Coordinator II
  
  christina.hulquist@alaska.gov
  269-3439

### CCPO Accounting, Administrative, and Support Team oversight
- Child Care Resource and Referral Grant Management
- The Children’s Place Grant Management
- CCPO Point of Contact- Learn & Grow, QRIS -primary
- Learn & Grow QRIS Stakeholder Committee Member
- Learn & Grow, QRIS Standards, Health & Safety Standards, Administrator Credential, Fast Track/Accelerated Programs, Early Intervention, and Coaching Sub-committees Member
- System for Early Education Development (SEED) Professional Develop Committee
- Pyramid Partnership Project Leadership Team (TACSEI)
- Strengthening Families Leadership Team
- Reimbursable Service Agreements (RSA’s)- primary
- CCPO Policy Team Member
- CCPO Variance Committee Member
- Early Childhood Education Obesity Committee Member
- Alaska Early Childhood Coordinating Council (AECCC)
- **Supervisor - Jodi Clark, Robert Jackson, Amanda Manning**

### Office Manager
- Human Resource contact
- Primary contact for payroll issues
- Travel- backup
- Position description updates and reclassifications
- Purchase orders
- Licensing enforcement action fines
- Accounts payable for CCPO
- Crisis Prevention Intervention (CPI) Safety Team Member
- CCPO liaison for IRIS training
- Alaska Background Check Program, NABCS Oversight Agency Point of Contact
- **Supervisor - Terrell Amos, Jacolyn Moore, Alison Morrow**

### CCPO Anchorage Receptionist
- Monitors CCPO mailbox
- Incoming and outgoing mail-backup
- Child Care Assistance travel
- Office Supply Ordering-primary
- Child Care Grant Intake and Processing
- Alaska Background Check Program, Oversight Agency NABCS Point of Contact
- Payroll
- Administrative support
- Assists Eligibility Technician I's with mail outs

### Jodi Clark
Administrative Assistant II

jodi.clark@alaska.gov
269-4671

### Terrell Amos
Office Assistant II

terrell.amos@alaska.gov
269-4670
269-4500 (Main Number)
1-888-268-4536 (Toll Free Number)
### Child Care Program Office At A Glance

- **CCPO Anchorage Receptionist**
  - Monitors CCPO mailbox
  - Incoming and outgoing mail - primary
  - Child Care Assistance travel
  - Office Supply Ordering - backup
  - Child Care Grant Intake and Processing
  - Administrative support
  - Alaska Background Check Program, Oversight Agency NABCS
  - Point of Contact
  - Payroll
  - Assists Eligibility Technician I's with mail outs

<table>
<thead>
<tr>
<th>Vacant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Assistant II</td>
</tr>
<tr>
<td><a href="mailto:staffmembername@alaska.gov">staffmembername@alaska.gov</a></td>
</tr>
<tr>
<td>269-4600</td>
</tr>
</tbody>
</table>

- **CCPO South Central Region Licensing Clerk**
  - Backup for CCPO Anchorage Receptionist
  - Child Care Licensing travel - South Central - primary
  - Child Care Assistance travel
  - Administrative support
  - Monitors CCPO mailbox
  - Alaska Background Check Program, Oversight Agency NABCS
  - Point of Contact
  - Issuance of applications & letters for Licensing
  - Assists Eligibility Technician I's with mail outs
  - Payroll
  - Child Care Grant Intake and Processing

<table>
<thead>
<tr>
<th>Alison Morrow</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Assistant II</td>
</tr>
<tr>
<td><a href="mailto:alison.morrow@alaska.gov">alison.morrow@alaska.gov</a></td>
</tr>
<tr>
<td>269-4511</td>
</tr>
</tbody>
</table>

### CCPO Accounting Team

- **CCAP Grantees/Designees** can send their issues via fax with a cover sheet
- ATTN: CCPO Accounting - Robert/Christina
- or by DSM email to akdhss.dpa_rjackson@direct.alaska.gov
- or contact a member of the accounting team outlined below.

#### CCPO Accounting Team

- **Accounting supervisor**
- **Billing Report Processing for CCAP**
  - PASS I/II/III - MOA and Thrivalaska Facilities
- **Electronic Data Interchange (EDI) Rejections**
- **Reimbursement & Income Verification Research for State and non-state agencies**
- **Supplemental Payments (MOA only) - Accounts Payable/Receivable**
- **Financial Transaction Reports Inconsistencies Research - Statewide**
- **Department of Administration - Finance/CCPO**

<table>
<thead>
<tr>
<th>Robert Jackson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Technician II</td>
</tr>
<tr>
<td><a href="mailto:robert.jackson@alaska.gov">robert.jackson@alaska.gov</a></td>
</tr>
<tr>
<td>269-4512</td>
</tr>
</tbody>
</table>
## Child Care Program Office At A Glance

### Liaison
- 1099
- IRS Levies
- Electronic Data Interchange Rejections
- IRS TIN Matching

### Financial Management Services - Accounting/CCPO Liaison
- Certification of payments, Child Care Grant, VCN (previously PVN)
- IRIS Errors

### CCPO IRIS-ICCIS Interface Payment Authorization Certification - primary

### CCPO Accounting Liaison with DPA Admin Team regarding ICCIS IRIS Error Rejections

### Crisis Prevention Intervention (CPI) Safety Team Member

### Supervisor - Beckie Sheridan, Evelyn Falzerano, Jennifer Riddle

### Billing Report Processing for CCAP
- PASS I/II/III - MOA and Thrivalaska Facilities
- Printing and matching Financial Transaction Reports (FTR) - Statewide
- Printing and matching Supplemental FTR - Statewide
- Child Care Grant Billings & Research - backup
- VCN (previously PVN) Requests Contact for CCPO - backup
- CCPO IRIS-ICCIS Interface Payment Authorization Certification - backup
- Stop Payments - backup

### Reporting for CCAP
- VCN (previously PVN) Requests Contact for CCPO - primary
- Child Care Grant Billings (CCG) Payments & Research - Statewide - primary
- CSN Research from Department of Labor
- 1099 & Records Requests
- Printing and matching Financial Transaction Reports (FTR) - backup

### Contacts
- Jennifer Riddle
  - Accounting Technician I
  - [jennifer.riddle@alaska.gov](mailto:jennifer.riddle@alaska.gov)
  - 269-2014

- Rebecca “Beckie” Sheridan
  - Accounting Technician I
  - [rebecca.sheridan@alaska.gov](mailto:rebecca.sheridan@alaska.gov)
  - 269-5692

- Evelyn Falzerano
  - Accounting Clerk
  - [evelyn.falzerano@alaska.gov](mailto:evelyn.falzerano@alaska.gov)
  - 269-4841
<table>
<thead>
<tr>
<th>Special Projects</th>
<th>Amanda Manning</th>
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<tbody>
<tr>
<td>Child Care and Development Fund (CCDF)</td>
<td>Program Coordinator I</td>
</tr>
<tr>
<td>CCPO Point of Contact-Emergency Disaster Preparedness</td>
<td><a href="mailto:amanda.manning@alaska.gov">amanda.manning@alaska.gov</a></td>
</tr>
<tr>
<td>CCPO Point of Contact-Continuity of Operations Plan</td>
<td>269-4516</td>
</tr>
<tr>
<td>CCPO Point of Contact-website</td>
<td></td>
</tr>
<tr>
<td>On-Line Policy &amp; Procedure Manuals (Robo Help)</td>
<td></td>
</tr>
<tr>
<td>CCPO Point of Contact-Regulation &amp; Statute updates/revisions- primary</td>
<td></td>
</tr>
<tr>
<td>DHSS Background Check Variance Committee Member- primary</td>
<td></td>
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<tr>
<td>ICCIS Data Integrity Group (IDIG) facilitator - primary</td>
<td></td>
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<tr>
<td>ICCIS Work Requests Development and Tracking- primary</td>
<td></td>
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<tr>
<td>ICCIS Program &amp; Policy Lead- primary</td>
<td></td>
</tr>
<tr>
<td>CCPO Variance Committee facilitator- primary</td>
<td></td>
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<tr>
<td>CCPO Complaint and Enforcement Review Committee facilitator- backup</td>
<td></td>
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<tr>
<td>CCPO data reports, ad-hoc data requests/surveys- primary</td>
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<tr>
<td>CCPO Point of Contact- Market Price Survey</td>
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<tr>
<td>Supervisor - Samantha Ray</td>
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<table>
<thead>
<tr>
<th>Assists with Special Projects</th>
<th>Samantha Ray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assists with Child Care and Development Fund (CCDF)</td>
<td>Project Assistant</td>
</tr>
<tr>
<td>Assists with CCPO Point of Contact-Emergency Disaster Preparedness</td>
<td><a href="mailto:samantha.ray@alaska.gov">samantha.ray@alaska.gov</a></td>
</tr>
<tr>
<td>Assists with CCPO Point of Contact- Continuity of Operations Plan</td>
<td>269-4681</td>
</tr>
<tr>
<td>On-Line Policy &amp; Procedure Manuals (Robo Help)- backup</td>
<td></td>
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<tr>
<td>Assists with CCPO Regulations &amp; Statutes updates/revisions</td>
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<tr>
<td>DHSS Background Check Variance Committee Member- backup</td>
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<tr>
<td>ICCIS Data Integrity Group (IDIG) facilitator- backup</td>
<td></td>
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<tr>
<td>ICCIS Work Requests Development and Tracking- backup</td>
<td></td>
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<tr>
<td>ICCIS Program &amp; Policy Lead- backup</td>
<td></td>
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<tr>
<td>CCPO Variance Committee facilitator- backup</td>
<td></td>
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<tr>
<td>CCPO Complaint and Enforcement Review Committee facilitator- primary</td>
<td></td>
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<tr>
<td>Assists with CCPO data reports, ad-hoc data requests/surveys</td>
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<tr>
<td>Assists with Market Price Survey</td>
<td></td>
</tr>
<tr>
<td>Updates SEED Registry in ICCIS monthly</td>
<td></td>
</tr>
<tr>
<td>Updates List of Providers on website weekly</td>
<td></td>
</tr>
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</table>
**Child Care Program Office At A Glance**

- **CCPO Licensing Team** is responsible for reducing predictable risk of harm to young children and promoting quality care in Child Care Facilities (Homes, Group Homes and Centers) through:
  - Technical Assistance
  - Application Processing
  - Announced Inspections
  - Unannounced Inspections
  - Monitoring Facility Files
  - Complaint Intakes
  - Investigations
  - Variance Application Processing
  - Community Collaborations

- **CCPO Licensing Team** also conducts Health and Safety Inspections of Pre-Elementary Schools Statewide approved through the Department of Education and Early Development (DEED).

- **Municipality of Anchorage (MOA) Child Care Licensing Program** serves those child care facilities licensed within the MOA boundaries.

Inquiries about becoming Licensed or about a Licensed Child Care Facility can be emailed to **CCPO@alaska.gov** or by direct contact with a member of the Licensing team outlined below.

Any Report of Concern involving a Child Care Facility should be sent to a Licensing Supervisor or by direct contact with a member of the Licensing team outlined below.

907-343-4758
907-249-7840 Fax
hhscl@muni.org
825 L Street, 3rd Floor
PO Box 196650
Anchorage, AK  99501

- **Child Care Licensing Program Administration, Policy Development, Evaluation, and Information**
- **Regulations & Statutes - Child Care Licensing Program**
- **Municipality of Anchorage (MOA) Child Care Licensing Grant Management**
- **Learn & Grow QRIS Stakeholder Committee Member**
- **Learn & Grow, QRIS Standards, Health & Safety Standards, and Administrator Credential Sub-committees Member**
- **System for Early Education Development (SEED) Professional Develop Committee**
- **Pre-elementary School Health & Safety Inspections**
- **CCPO Policy Team Member**
- **CCPO Variance Committee Member**
- **Alaska Background Check Program point of contact**
- **Early Childhood Education Obesity Committee Member**
- **DHSS Licensing Manager Committee Member**
- **Supervisor - Bob Gerwin, Judie Klemmetson, Elisabeth Smart**

Staci Collier
Community Care Licensing Specialist III
staci.collier@alaska.gov
269-4518
<table>
<thead>
<tr>
<th>Role</th>
<th>Supervisor/Email/Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensing Supervisor - South Central Region</td>
<td>Bob Gerwin</td>
</tr>
<tr>
<td>• <strong>CCPO Complaint and Enforcement Review Committee Member</strong></td>
<td><a href="mailto:bob.gerwin@alaska.gov">bob.gerwin@alaska.gov</a></td>
</tr>
<tr>
<td>• **Supervisor - Charlotte Allen, James Benedict, Diana Browne,</td>
<td></td>
</tr>
<tr>
<td>Lewis Watson, Joanie Fogel**</td>
<td></td>
</tr>
<tr>
<td>Licensing Specialist for the following areas:</td>
<td>Charlotte Allen</td>
</tr>
<tr>
<td>• Wasilla Palmer Kenai</td>
<td><a href="mailto:charlotte.allen@alaska.gov">charlotte.allen@alaska.gov</a></td>
</tr>
<tr>
<td>Soldotna Nome Brevig Mission</td>
<td></td>
</tr>
<tr>
<td>• Palmer Wasilla Kodiak</td>
<td>James Benedict</td>
</tr>
<tr>
<td>Homer Sutton</td>
<td><a href="mailto:james.benedict@alaska.gov">james.benedict@alaska.gov</a></td>
</tr>
<tr>
<td>• Palmer Butte Wasilla Kodiak</td>
<td>Diana Browne</td>
</tr>
<tr>
<td>Bethel</td>
<td><a href="mailto:diana.browne@alaska.gov">diana.browne@alaska.gov</a></td>
</tr>
<tr>
<td>• Valdez Dillingham</td>
<td>Lewis Watson</td>
</tr>
<tr>
<td>• Emergency Preparedness - Suite Monitor</td>
<td><a href="mailto:lisa.smart@alaska.gov">lisa.smart@alaska.gov</a></td>
</tr>
<tr>
<td>• Licensing Specialist for the following areas:</td>
<td>Joanie Fogel</td>
</tr>
<tr>
<td>• Wasilla Palmer Talkeetna Seward</td>
<td><a href="mailto:joanie.fogel@alaska.gov">joanie.fogel@alaska.gov</a></td>
</tr>
<tr>
<td>• Licensing Supervisor - Northern Region</td>
<td>Elisabeth &quot;Lisa&quot; Smart</td>
</tr>
<tr>
<td>• <strong>CCPO Complaint and Enforcement Review Committee Member</strong></td>
<td><a href="mailto:lisa.smart@alaska.gov">lisa.smart@alaska.gov</a></td>
</tr>
<tr>
<td>• **Supervisor - Ken Carr, Claudia Essley, Stephanie Maltez, Penny</td>
<td></td>
</tr>
<tr>
<td>Watson**</td>
<td></td>
</tr>
<tr>
<td>Licensing Specialist for the following areas:</td>
<td>Ken Carr</td>
</tr>
<tr>
<td>• Fairbanks North Pole Healy</td>
<td><a href="mailto:ken.carr@alaska.gov">ken.carr@alaska.gov</a></td>
</tr>
<tr>
<td>Licensing Specialist for the following areas:</td>
<td>Claudia Essley</td>
</tr>
<tr>
<td>• Fairbanks North Pole Barrow Salcha</td>
<td><a href="mailto:claudia.essley@alaska.gov">claudia.essley@alaska.gov</a></td>
</tr>
<tr>
<td>Licensing Specialist for the following areas:</td>
<td>Penny Watson</td>
</tr>
<tr>
<td>• Fairbanks North Pole Delta Junction</td>
<td><a href="mailto:penny.watson@alaska.gov">penny.watson@alaska.gov</a></td>
</tr>
</tbody>
</table>

H:\Master – CCPO Office Administration\PHONE DIRECTORY
### Child Care Program Office At A Glance

- **CCPO Northern Region Licensing Receptionist**
  - Administrative Support
  - Monitors CCPO mailbox
  - Incoming and outgoing mail
  - Office supplies
  - Alaska Background Check Program, Oversight Agency NABCS Point of Contact
  - Issuance of applications & letters for Licensing
  - Child Care Licensing travel - Northern
  - Crisis Prevention Intervention (CPI) Safety Team Member

  Stephanie Maltez  
  Office Assistant I  
  [stephanie.maltez@alaska.gov](mailto:stephanie.maltez@alaska.gov)  
  451-3198

- **Licensing Supervisor - Southeast Region**
  - **CCPO Complaint and Enforcement Review Committee Member**
  - **Supervisor - Matthew Barnaby, Mariana Moreno-Goodwin, Jessica Spurrier, Ella Vernetti**

  Judie Klemmetson  
  Community Care Licensing Specialist II  
  [judie.klemmetson@alaska.gov](mailto:judie.klemmetson@alaska.gov)  
  465-4547

- **Licensing Specialist for the following areas:**
  - Gustavus Juneau area
  - Petersburg Skagway
  - Haines

  Mariana Moreno-Goodwin  
  Community Care Licensing Specialist  
  [mariana.moreno-goodwin@alaska.gov](mailto:mariana.moreno-goodwin@alaska.gov)  
  465-1768

- **Licensing Specialist for the following areas:**
  - Juneau area Ketchikan Metlakatla
  - Prince of Wales Island: Craig, Thorne Bay
  - Crisis Prevention Intervention (CPI) Safety Team Member

  Matthew Barnaby  
  Community Care Licensing Specialist  
  [matthew.barnaby@alaska.gov](mailto:matthew.barnaby@alaska.gov)  
  465-5431

- **Licensing Specialist for the following areas:**
  - Juneau area Yakutat Wrangell
  - Sitka Cordova
  - Crisis Prevention Intervention (CPI) Safety Team Member

  Jessica Spurrier  
  Community Care Licensing Specialist  
  [jessica.spurrier@alaska.gov](mailto:jessica.spurrier@alaska.gov)  
  465-8441

- **CCPO Southeast Region Licensing Receptionist**
  - Administrative Support
  - Monitors CCPO mailbox
  - Incoming and outgoing mail
  - Office supplies
  - Alaska Background Check Program, Oversight Agency NABCS Point of Contact
  - Issuance of applications & letters for Licensing
  - Child Care Licensing travel - Southeast

  Ella Vernetti  
  Office Assistant I  
  [ella.vernetti@alaska.gov](mailto:ella.vernetti@alaska.gov)  
  465-4756