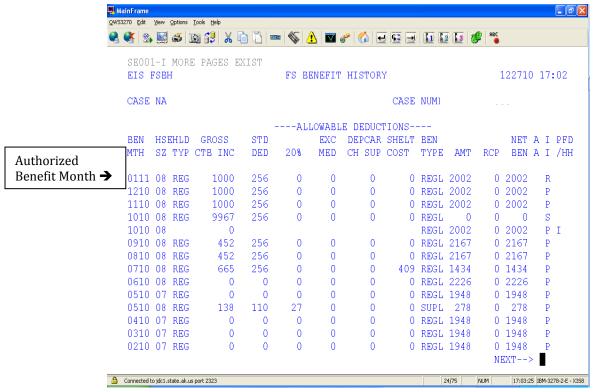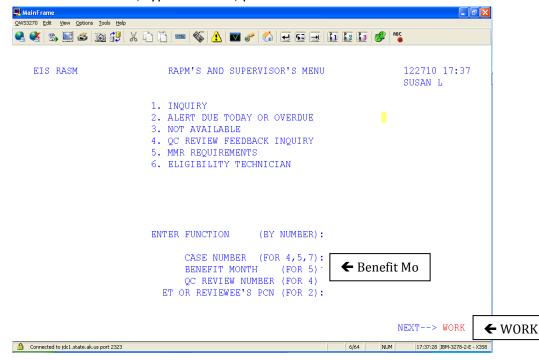# ROLLING THE JOMO TO PUT THE WORK ACTIVITY SCREEN IN THE CURRENT MONTH
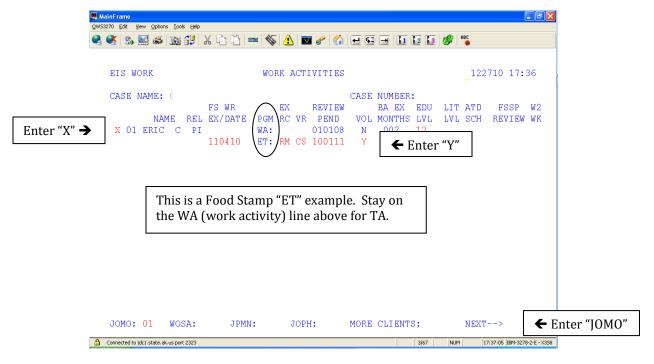
- Go to the CMS Work Activity screen and ensure it is Closed.
- Go to the TABH for TA or FSBH for FS and find the current authorized benefit month.

```
MainFrame
QWS3270  Edit  View  Options  Tools  Help

    SE001-I MORE PAGES EXIST
    EIS FSBH                    FS BENEFIT HISTORY            122710 17:02

    CASE NA                                 CASE NUMI         - - -

                        ----ALLOWABLE DEDUCTIONS----
    BEN  HSEHLD GROSS   STD      EXC  DEPCAR SHELT BEN              NET A I PFD
    MTH  SZ TYP CTB INC DED   20%  MED  CH SUP COST  TYPE  AMT  RCP  BEN A I /HH

    0111 08 REG   1000  256    0    0     0      0 REGL 2002    0 2002   R
    1210 08 REG   1000  256    0    0     0      0 REGL 2002    0 2002   P
    1110 08 REG   1000  256    0    0     0      0 REGL 2002    0 2002   P
    1010 08 REG   9967  256    0    0     0      0 REGL    0    0    0   S
    1010 08          0                           REGL 2002    0 2002   P I
    0910 08 REG    452  256    0    0     0      0 REGL 2167    0 2167   P
    0810 08 REG    452  256    0    0     0      0 REGL 2167    0 2167   P
    0710 08 REG    665  256    0    0     0    409 REGL 1434    0 1434   P
    0610 08 REG      0    0    0    0     0      0 REGL 2226    0 2226   P
    0510 07 REG      0    0    0    0     0      0 REGL 1948    0 1948   P
    0510 08 REG    138  110   27    0     0      0 SUPL  278    0  278   P
    0410 07 REG      0    0    0    0     0      0 REGL 1948    0 1948   P
    0310 07 REG      0    0    0    0     0      0 REGL 1948    0 1948   P
    0210 07 REG      0    0    0    0     0      0 REGL 1948    0 1948   P
                                                               NEXT-->

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```

Authorized Benefit Month ➔ (points to the 0111 row)

- Press F9. In the Benefit Month, type in the current authorized month from above.
- In the NEXT ➔ block, type in WORK, press enter.

```
MainFrame
QWS3270  Edit  View  Options  Tools  Help

    EIS RASM              RAPM'S AND SUPERVISOR'S MENU        122710 17:37
                                                             SUSAN L

                    1. INQUIRY
                    2. ALERT DUE TODAY OR OVERDUE
                    3. NOT AVAILABLE
                    4. QC REVIEW FEEDBACK INQUIRY
                    5. MMR REQUIREMENTS
                    6. ELIGIBILITY TECHNICIAN




                    ENTER FUNCTION    (BY NUMBER):

                        CASE NUMBER  (FOR 4,5,7):
                        BENEFIT MONTH   (FOR 5)        ← Benefit Mo
                        QC REVIEW NUMBER (FOR 4)
                      ET OR REVIEWEE'S PCN (FOR 2):


                                               NEXT--> WORK     ← WORK

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```

- On the WORK screen, place an "X" beside the client's name. Find the "PGM" column. The "WA:" is the line for TA and "ET:" is the line for Food Stamps E&T program.   Find the "VOL" column, change the "N" to a "Y".   Go to the NEXT block, type in JOMO. Press enter.

```
MainFrame
QWS3270  Edit  View  Options  Tools  Help


   EIS WORK                WORK ACTIVITIES              122710 17:36

   CASE NAME: (                        CASE NUMBER:
             FS WR         EX    REVIEW      BA EX  EDU  LIT ATD   FSSP   W2
         NAME  REL EX/DATE  PGM RC VR  PEND    VOL MONTHS LVL  LVL SCH  REVIEW WK
   X 01 ERIC  C  PI         WA:        010108    N   002   12
         110410            ET: RM CS 100111     Y
```

Enter "X" →

← Enter "Y"

This is a Food Stamp "ET" example. Stay on the WA (work activity) line above for TA.

```
   JOMO: 01   WOSA:     JPMN:     JOPH:     MORE CLIENTS:       NEXT-->
```

← Enter "JOMO"

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- This takes you to the JOMO screen. The status should now show "RG" for the month of TA or FS application. While it is still in RG status, you can click on the "Start Date" and change it to a later date.   i.e., today's date for a referral today

```
MainFrame
QWS3270  Edit  View  Options  Tools  Help


  JOMO-I DISPLAYED INFO IS THE CLIENT'S MOST CURRENT W/S INVOLVEMENT
  EIS JOMO                      SET MONTH
                                        START DATE: 122210
  CLIENT NAME:                          CURRENT MO: 1210
      NUMBER:            FS CASE:       LAST EIS BENEFIT: 0111
    FS MONTH: 0111  FS CASE STATUS: OP  FS CLIENT PARTICIPATION: IN
                  --CLOSURE--                    PENALTY/DISQUAL
  PROGRAM  MONTH  STATUS  REASON/DATE  VOLUNTEER  OFF/UNIT/CSLD REASON  ALERT DT
    ET    1210    RG                     Y        252   7   72
  +--------- WORK ACTIVITY ---------+ +---------- MONTHLY ACTIVITY ------------+
      WORK    START    END    AUTO SCHEDULED ACTUAL HOURLY PROVIDER CONTRACTOR
  DEL ACTIVITY DATE    DATE    THRU  HOURS   HOURS  WAGE    CODE       CODE
      J1    120310   020311                   023
      AS    120310   123110                   001




  NOTES:

  ACTIVITY:  PF4=ADD PF5=CHG PF6=DEL    PF9=WORK <05419676 0111>   NEXT-->
```

← Change Start Date

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