

Broadcast to Regional Managers, Office Managers, and Forms Order Clerks

From the Policy and Program Development Team

FORMS UPDATE

We are pleased to provide this update regarding the forms ordering process. The Forms Order form (Gen125) is available online through DPA Web. You can now fill out the form online and print it to obtain the forms you need. When filling out the Gen 125 include the office name, contact, order date and phone number on the form. Either fax the completed form to 907-465-5254, or mail it to Policy and Program Development in Juneau for processing.

Most forms approved for statewide use are now available electronically on the DPA Web e-forms website. We encourage you to use this website to immediately access and print forms you need.

Forms that have small or limited usage will only be available through the DPA Web. This includes such forms as the manual budget worksheets for Temporary Assistance, Food Stamps, Adult Public Assistance, and Medicaid.

If you have any questions regarding forms orders, please call 907-465-3382 or send e-mail to Tanya_Lewis@health.state.ak.us